

ToR for Consultant to Conduct Cooperation Evaluation

General information

a. Brief information on the project

The Civil Peace Service (CPS) works worldwide toward the prevention of violence and the promotion of peace with communities affected by conflict. It is run by GIZ and 8 other civil society organisations and is funded by the German Ministry for Economic Cooperation and Development. The CPS experts work on the causes and consequences of conflict and violence, using capacity building of staff, organisations and local communities as the main approach. GIZ holds a comprehensive portfolio of the CPS, covering more than 20 countries, including Ethiopia.

The GIZ CPS programme "*Dialogue Promotion for Trust-Based Land and Resource Management in the Oromia Region, Ethiopia*" started in 2018 and will run until the end of 2022. The programme aims to contribute to creating a trust-based cooperation between different population groups, traditional authorities, government representatives and non-governmental organizations in Oromia and at its borders, so that land and resource conflicts are increasingly dealt with non-violently.

After conducting a conflict analysis in Oromia in 2018, CPS Ethiopia opted for three conflict scenarios on which the programme works in collaboration with its partner organizations. Two of the selected conflict scenarios include regional cross border conflicts and are between pastoralists and farmers. The third scenario is a pastoralist conflict within Oromia.

CPS's partner organizations in Ethiopia are both civil society and government organizations: The Ethiopian Evangelical Church Mekane Yesus, and the Oromia Pastoralist Association as the civil society partners, as well as the Ministry of Peace and the Oromia Bureau of Administration and Security as the governmental partners.

The programme uses dialogue as its main approach, which includes working on dialogue with Local Peace Committees and Joint-Peace Committees as actors at Kebele level in the named conflict scenarios. Furthermore, a core approach of the CPS is the engagement with partner organisations, mainly through capacity building through the secondment of staff (national and international) as well as from an advisory pool. Seconded staff is placed in the partner organisations, working together on the non-violent transformation of conflicts. Along with the capacity building approach, CPS provides financial support towards jointly planned actions in line with the defined programme outcomes. The programme aims to develop and support the dialogue structures within and between communities (Outcome 1+2). Furthermore, it aims to disseminate good practices in and outside of project areas and to inspire other actors' engagement (Outcome 3).

b. Context

After five years of implementation, the CPS programme *Dialogue Promotion for Trust-Based Land and Resource Management in the Oromia Region, Ethiopia* is coming to an end. Simultaneously CPS is in the process of planning a new programme to commence in 2023. Considering this, CPS has decided to i) conduct a cooperation evaluation and ii) expand the team's knowledge base on different modalities available for CSO cooperation and capacity development of partners.

The cooperation evaluation shall assess the quality of CPS' cooperation with partner organisations and CPS' performance in terms of developing the capacity of its partner organisations to engage productively in the programme implementation and beyond. The purpose of the evaluation is to better understand the potential positive and negative consequence of CPS' cooperation with partner organisations on the organisations themselves as well as the target communities that they engage with. By collecting evidence to understand what has (not) worked in the conduct of partnerships and cooperation and why it has (not) worked, CPS aims to learn and build an experience and evidence base to adaptively improve the way CPS selects and engages with partners and collaborators in the future programme.

To facilitate the above, CPS is looking for an external consultant to lead the evaluation process as well as build the team's capacity in terms of understanding different modalities for CSO engagement and support the CPS in identifying appropriate modalities for the future programme.

c. Period of assignment

GIZ shall hire the contractor for the anticipated contract term, **from 01.09.2022 to 30.11.2022**

d. The contractor shall provide the following work/service

The consultant shall produce the following **deliverables**:

1. In consultation with the CPS Ethiopia evaluation working group prepare a work plan detailing the outline, timeline as well as design options and methodology for conducting the evaluation process within the first week of the assignment.
2. To organise and hold consultations with relevant programme stakeholders such as partner organisations, CPS staff and others for the purpose of gaining a good understanding of the partnerships and collecting data.
3. To conduct an evaluation of CPS performance on cooperation and partnerships, specifically assessing the following points:
 - i. the impact of our cooperation on the organisational capacities and organisational health of our CSO partners;
 - ii. the appropriateness of the chosen partners and staff structure to implement the programme effectively;
 - iii. Do-No-Harm assessment of our cooperation with government partners on the programmes intended and unintended impacts.
 - iv. Do-No-Harm assessment of our cooperation with civil society partners on the intended and unintended impacts on programme participants.

4. To deliver a written final draft of the cooperation evaluation report including recommendations drawn from findings to benefit the new CPS programme by an agreed upon deadline.
5. To prepare a workshop to present the report findings and, if necessary, incorporate feedback from presentation into the final version of the report.
6. To submit a finalised cooperation evaluation report in a written form to CPS by October 15th, 2022 which includes a section on recommendations related to how CPS can better set up its cooperation models.
7. To prepare and hold a workshop aimed at the CPS staff incorporating lessons learned from the evaluation and transferring knowledge and know-how on two major objectives by October 31st, 2022:
 - a. Understanding the civil society space and CSO landscape in Ethiopia as well as understanding lessons learned from other cooperation experiences.
 - b. Transfer modalities and good practices on supporting and developing capacities of CSOs and CBOs in Ethiopia to modalities and practices suitable to GIZ/CPS specificities.

Tender requirements

1. Qualifications of proposed consultant

1.1 Expert 1:

1.1.1 General qualifications

Education:

- Masters or PhD degree in a relevant area including development studies, political science, social science, organisational development, research methods, evaluation or other relevant subject.

Professional experience:

- At least 5 years of experience in capacity development for CSOs; assessing development partnerships, cooperation between donor and recipient organisations; change processes;
- At least 5 years of experience being a practitioner in the field of development cooperation, civil society support, social change and movement building or a related field;
- Experience of working with international donor organisations;
- Demonstrates understanding of gender dynamics in an organisational and north-south partnership context
- Strong analytical, research and writing skills, including knowledge of qualitative and quantitative research methods;
- Ability to plan effectively, facilitate consultation workshops and prepare and present presentations;
- Excellent communication skills, written and oral, including in cross-cultural contexts.

1.1.2 Experience in the region/knowledge of the country

- At least 3 years of experience working in Ethiopia or the Horn of Africa region;
- Well acquainted with political and conflict landscape in Ethiopia.

1.1.3 Language skills:

- Fluent in English and Amharic speaking, writing;

2. Appropriateness of proposed concept

Please specify between one and five objective criteria which are to be used for an objective evaluation of the concept within the 'Assessment grid for the technical evaluation of tenders' and enter these in the second section of the grid. (2.1 – 2.5.).

- 2.1 Proposal should show a realistic timetable, and clearly explain consultant's process/approach of how to conduct the assignment.
- 2.2 Proposal needs to line out a clear approach on how the consultant intends to critically assess the programme's partnership approach and impact.
- 2.3 Proposal needs to show how the consultant intends to carry out a robust Do-No-Harm assessment. Excellent technical knowledge and expertise in this field is required.
- 2.4 Proposal needs to include an outline of how developed lessons can be adapted into a follow-on CPS programme.
- 2.5. Proposal should demonstrate excellent knowledge and experience working in cooperation with local CSOs along with ability to develop a workshop tailored to CPS needs.

3. Specification of inputs

Fee days	Number of experts	Number of days per expert	Comments
• Preparation of Work Plan		1	-
• Document review and analysis		3	-
• Interviews with CPS staff		2	-
• Interview with PO staff		4	-
• Consultation with CPS Evaluation Working Group		2	-
• Draft report		3	-
• Results Feedback Workshop with CPS		2	-
• Workshop/Training on civil society in Ethiopia		5	-
• Finalising Report		3	-
Total		25	-

Calculate your financial bid exactly in line with the quantitative requirements of the specification of inputs above. There is no contractual right to use up the full days/travel or workshops or budgets. The number of days/travel/workshops and the budgets will be contractually agreed as **maximum amounts**. The regulations on pricing are contained in the price sheet.

Note:

If restrictions are introduced to combat coronavirus/COVID-19 (restrictions on air travel and travel in general, entry restrictions, quarantine measures, etc.), GIZ and the contractor are obliged to make adjustments to their contractual services to reflect the changed circumstances on the basis of good faith; this may involve changes to the service delivery period, the services to be delivered and, if necessary, to the remuneration.

4 Fixed lump sum price – contract for work

Since the contract to be concluded is a contract for work, we would ask you to offer your services at a fixed lump sum price, which provides an itemised breakdown of all the relevant costs (fees, travel costs, etc.). We require this information for our internal calculations. The assessment of the financial bid is based on the lump sum price tendered.

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